

**Town of Garner  
Work Session Minutes  
July 30, 2019**

The Council met in Work Session at 6:00 p.m. in the Council Chambers located at 900 7<sup>th</sup> Avenue.

**CALL MEETING TO ORDER/ROLL CALL**

Present: Mayor Ronnie Williams, Mayor ProTem Ken Marshburn, Council Member Buck Kennedy, Council Member Gra Singleton, Council Member Kathy Behringer and Council Member Elmo Vance

Staff Present: Rodney Dickerson-Town Manager, Matt Royslance-Asst. Town Manager-Operations, John Hodges-Asst. Town Manager- Development Services, David Beck-Finance Director, Jeff Triezenberg - Planning Director, Chris Johnson-Town Engineer, Rick Mercier – Communications Manager, William E. Anderson- Town Attorney, and Rebecca Schlichter-Deputy Town Clerk

**ADOPTION OF AGENDA**

Mr. Dickerson requested to add two items to the agenda and move the relocation of Historic Depot to the first item.

Motion: Marshburn  
Second: Behringer  
Vote: 5:0

**REPORTS/DISCUSSION**

**Relocation of Historic Depot**

Presenter: Rodney Dickerson, Town Manager

Mr. Dickerson continued the discussion of site, building usage, cost estimate, reviewed the draft contract (MOU), and logistics of relocating the Historic Depot to the corner of Pearl St. and Main St.

Council consensus to bring the budget, site plan and MOU to the first meeting in September.

Mr. Kennedy requested an updated budget once it has been generated.

**Standard Contract Services Templates - Engineering Department**

Presenter: Chris Johnson, Town Engineer

Mr. Johnson discussed the draft Town of Garner contract templates for use on future Engineering projects, as well as a draft scope of services template for use on typical street and sidewalk projects.

Contracts prepared:

- Professional Services Contract Template
- Contract Amendment Template
- On-call Master Agreement Template (on-call projects only)
- Statement of Work Template (on-call projects only)
- Scope of Services Template

Council consensus to adopt and make changes as needed on future Council agendas.

**White Oak, Hebron Church, Ackerman Roundabout**

Presenter: Chris Johnson, Town Engineer

Mr. Johnson provided Town Council with draft LAPP agreement from NCDOT for right of way and construction cost sharing.

Council consensus to place on August 5<sup>th</sup> consent agenda.

**Town Attorney Services**

Presenter: William E. Anderson, Attorney

Mr. Anderson discussed the proposed Town Attorney retainer agreement to provide ongoing legal services to the Town.

Council consensus to place on August 5<sup>th</sup> consent agenda.

**Updated Resolution, Timber Drive Sidewalk Connectors**

Presenter: William E. Anderson, Town Attorney

This updated Resolution reflects a change to the construction easement at property address 1400 Woods Creek Drive, Garner.

Approval of updated Resolution (2019) 2379B

Motion: Singleton  
Second: Marshburn  
Vote: 5:0

**Ordinance repealing Ordinance No. (2019) 3984**

Presenter: William E. Anderson, Town Attorney

Mr. Anderson explained that Ordinance (2019) 3984 was recorded through a scrivener's error and should be declared null and void.

Action: Approve Ordinance (2019) 3986

Motion: Kennedy  
Second: Vance  
Vote: 5:0

## **MANAGER REPORTS**

## **COUNCIL REPORTS**

### Marshburn

- Requested staff investigate length of grass at old rest home on Aversboro
- Requested update on Recreation Center. Mr. Dickerson reported that paving is scheduled for August, punch list in September and waiting on roadwork on Montague and Highway 70
- Asked the current occupancy status of the Kroger store

### Behringer

- Reported that she distributed a copy of an email to Council from a resident who is concerned about cutting down the trees on Aversboro, the link has a video about benefits of trees
- Reported 1201 Lakeside Drive has vegetation overgrowth
- Asked for an update for DOT's schedule on fixing the dip on Rohrbaugh bridge

**ADJOURNMENT:** 7:27 p.m.

Motion: Kennedy  
Second: Behringer  
Vote: 5:0